



## The Governance Statement

<b>Annual Governance Statement for the Governing Body of Barnham Broom C of E VA Primary School</b> September 2017	
<p>In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Barnham Broom C of E VA Primary School Governing Body are:</p> <ol style="list-style-type: none"> <li>1. <b>Ensuring clarity of vision, ethos and strategic direction;</b></li> <li>2. <b>Holding the headteacher to account for the educational performance of the school and its pupils;</b></li> <li>3. <b>Overseeing the financial performance of the school and making sure its money is well spent.</b></li> </ol>	
<b>Governance arrangements</b>	<p>The Governing Body of Barnham Broom C of E VA Primary School was re-constituted in February 2015 and is now made up of 2 staff governors (including the Headteacher), 2 elected Parent Governors, 1 Local Authority Governor and 7 Foundation governors. Foundation governors are appointed to ensure that the school's character (including religious character) is preserved and developed. The Bishop of Norwich appoints one foundation governor. The Norwich Diocesan Board of Education (DBE) appoints three foundation governors and three foundation governors are appointed by the Parochial Parish Council (PCC) of Barnham Broom SS Peter and Paul with Bickerston St Andrew. In Voluntary Aided (VA) schools, there will always be a majority of foundation governors.</p> <p>The full Governing Body meets once each half term, and we also have a number of committees to consider different aspects of the school in detail. At Barnham Broom C of E VA Primary School we have a Resources Committee, which focuses on finance, premises and some personnel matters; a School Improvement &amp; Development Committee, and a Pay and Policies Committee. See p3 for a list of Governors.</p>
<b>Attendance record of governors</b>	<p>Governors have excellent attendance at meetings and we have only once cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). See p4 for details of individual governors' attendance at meetings .</p>
<b>The work that we have done on our committees and in the governing body</b>	<p>The Governing Body has had a particularly busy year, focusing on</p> <ul style="list-style-type: none"> <li>● School improvement</li> <li>● Recruitment of staff</li> <li>● Ensuring value for money</li> <li>● Strengthening links with teaching staff</li> <li>● Refurbishment of school toilets</li> </ul> <p>The <b>School Improvement &amp; Development Committee</b> (SIDC) has spent time considering the impact of the new SATs testing and discussing key data</p>

	<p>including the results of pupil achievement and progress. This helps us ensure that the school is on track to fulfil its ambitious targets for all pupils. We also focus on our “vulnerable groups” of children in particular how the Pupil Premium Grant is being spent by the school and what impact this has on their outcomes.</p> <p>The SIDC committee reviews the School’s Improvement &amp; Development plan to evaluate the cost implications, main priorities and progress made.</p> <p>The <b>Resources Committee</b> looks at the maintenance and development of the school premises, and makes decisions about how the school should use the budget. Towards the end of the Spring term, the Resources Committee approved the 2017/18 budget plan for the school and we can report that the school is in a tight but stable position financially despite all the recent government cuts.</p> <p>The <b>Pay &amp; Policies Committee</b>’s role is to review and agree school policies. This year we have considered a number of key policies, including Behaviour Management, Complaints and Safeguarding. In total we have over 50 documents to analyse. Governors have an active interest in ensuring our pupils remain safe and, in light of all the recent legislation, have adopted a new school Safeguarding policy and appointed a Nominated Governor for Safeguarding who, with the Headteacher, gives a half termly report to the governors. Our Health and Safety Governor carries out an annual check and risk assessment of the premises with the school’s site manager.</p> <p>Minutes of Governing Body and Committee meetings are public documents – you can ask at the school office if you would like to see any of the minutes of our meetings.</p>
<p><b>Future plans for the governors</b></p>	<p>The Governing Body, along with the staff team, will be focussing on the following over the next academic year -</p> <ul style="list-style-type: none"> <li>● Improving maths throughout the school</li> <li>● Preparing for new legislation changes on Data Protection and Relationships &amp; Sex Education</li> <li>● Planning the refurbishment of the staff toilet</li> <li>● Evaluating and improving pupil progress.</li> </ul>
<p><b>How you can contact the governing body</b></p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, via the school office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governor’s page of the school website.</p>

## **Barnham Broom C of E VA Primary School Governing Body**

### **Governor**

Heather Benson (Headteacher)  
Sian Cosham  
Steph Fairman (Chair)  
Penny Folkard (Vice Chair, Chair of School Improvement & Development)  
David Goddard (Chair of Resources Committee)  
Simon Hill (Chair of Pay & Policies Committee)  
Yvonne Hornby  
Julie Parrott  
Rob Walker  
Rev Tim Weatherstone  
Vacancy

### **Category**

Staff Governor  
Parent Governor  
Foundation Governor  
Foundation Governor  
Foundation Governor  
LA Governor  
Foundation Governor  
Staff Governor  
Parent Governor  
Foundation Governor  
Foundation Governor

**Barnham Broom C of E VA Primary School  
Governors' Attendance Record for 2016-2017**

<b>Governor</b>	<b>Full Governing Body (6 meetings)</b>	<b>Resources Committee (3 meetings)</b>	<b>Pay &amp; Policies (5 meetings)</b>	<b>SIDC (6 meetings)</b>
Heather Benson	100%	100%	100%	100%
Sian Cosham	50%	n/a	50%	n/a
Steph Fairman	83%	100% (1 meeting*)	50%	67%
Penny Folkard	83%	n/a	100%	100%
David Goddard	100%	100%	50%	n/a
Simon Hill	83%	100%	80%	n/a
Yvonne Hornby	83%	n/a	n/a	33%
Julie Parrott	100%	n/a	n/a	n/a
Rob Walker	67%	0%	n/a	n/a
Tim Weatherstone	83%	100% (2 meetings*)	100% (1 meeting *)	50%

\* change of committee members